



GENERAL RULES FOR ALL PART TIME & FULL TIME STUDENTS

PUNCTUALITY AND ATTENDANCE

Arriving late to class is disruptive to your tutor and classmates. If you are running late or can not attend a class, please telephone the school before 6:00pm on the day in question. Similarly, absenteeism is an inconvenience to your tutor and scene partners and will not be tolerated on an ongoing basis.

NO SMOKING

There is a no smoking policy throughout the building, and on the steps outside the School premises (*Public Health Regulations*). Please respect our neighbours and do not litter the steps of any premises in the area. The courtyard is the only place where you may smoke. Fire exits are only to be opened in case of an emergency e.g. FIRE! Anyone found smoking between Smock Alley and the Gaiety School (through the basement) will be asked to leave the building immediately.

ALCOHOL / DRUGS

All students are forbidden from consuming alcohol during School hours. Any student arriving for class inebriated will not be permitted to class and will be asked to leave the building. Any student found in possession of illegal substances will be reported to the Gardai.

STUDENT'S PROPERTY

The Gaiety School of Acting will not be held responsible for items lost or stolen on, or outside, the premises. We can not guarantee the security of any of your property so please keep it with you at all times. All articles left in studios and common areas at the end of every evening are disposed of.

STUDIOS

All studios must be tidied after use, with all chairs stacked and all rubbish thrown away. No food or drink (*except bottled water*) is to be consumed in any of the studios.

BICYCLES

Bicycles cannot be stored in the school building under any circumstances. There are two bicycle racks located in the courtyard where you may leave them.

HYGIENE

As the work in the Gaiety School of Acting is physically demanding and strenuous, care and attention to personal hygiene issues is essential.

TELEPHONES AND COMPUTERS

Office phones and computers are strictly out of bounds to students. All mobiles must be turned off and left in your bag during class times.