



Covid Cleaning Procedures

As per HSA guidelines, the school is committed to the following cleaning procedures to ensure a safe workplace for all. We have put in place an effective cleaning and disinfection system as regular cleaning and disinfection will help reduce the spread of the virus. We have arranged for frequently touched surfaces, such as door handles, light switches, kitchen appliances etc. to be cleaned twice daily. In addition we will:

- The school will ensure professional cleaning takes place on a daily basis
- Hand sanitiser will be made available at recognised touch points throughout the building
- Disinfectant spray will be available at each workstation and it is the responsibility of the employee to disinfect their desk and handles they touch twice daily
- Toilets will be cleaned and areas disinfected hourly and a cleaning rota created
- Toilets will only limit one person at a time
- Disinfectant spray will be provided within each studio and meeting room, and it is the responsibility of the students/ staff member using the space to clean all surfaces upon their departure.
- Touch points will be minimised where possible throughout the school
- Studio spaces will be ventilated in between classes. The building itself will be kept as ventilated as possible.
- Workers will be provided with cleaning materials to keep their own workspace hygienically clean and advised to regularly clean any personal items brought in from home.
- Clear signage will be on display